



Student Organization Activities Approval Form

Today's Date: _____

Sponsoring Club/Organization Name: _____

Describe event/activity and purpose: _____

Date of Event: _____ Time of Event _____

Name of Contact Person: _____ Phone No. _____

The club/organization has a current constitution on file in the Student Services Office (Vernon Campus).

____ yes _____

Club/Organization Sponsor/Advisor's Signature

A facilities reservation form will be filed with the Director of Physical Plant prior to the activity if needed.

____ yes _____

Club/Organization Sponsor/Advisor's Signature

Office use only:	Approved: Yes _____ No _____
Date: _____	Dean of Student Services: _____

Final Approval Vernon College President

Date

A copy of this form, once approved, will be sent to the club/organization sponsor/advisor, Director of Institutional Advancement, and the Director of Student Activities.

Vernon College is an Equal Opportunity / Affirmative Action Institution